

## **How to Pay – VAT**

### **Direct Debit**

You should use your VAT online account to set up a Direct Debit.

The Direct Debit has to be set up at least 3 working days before you submit your online VAT return, otherwise the payment won't be taken from your account in time.

Once you've set up the Direct Debit, payments will be collected automatically from your bank account 3 working days after the payment deadline on your VAT return.

### **Online**

If using online banking to pay the tax liability then the details required to make the payment are as follow:

Sort code:           08 32 00  
Account no:         11963155  
Account name:      HMRC VAT

You will also need to provide your 9-digit VAT registration number to make the payment.

### **Debit / Credit Card**

To pay using a debit or corporate credit card online you need to go to the following website: <https://www.tax.service.gov.uk/pay-online/vat>

Again you will need your VAT registration number to make the payment.

It should be noted that payment by credit card attracts a fee which typically ranges between 0.4% and 2.4% depending on which type of card is used. Personal credit cards can no longer be used.

### **Bank**

You'll need to order paying-in slips online or by phone from HM Revenue and Customs (HMRC) before you can pay this way. It can take up to 6 weeks for them to arrive.